

# The Web Leader in SharePoint Site Hosting



**Get organized with SharePoint, the leading Microsoft web solution for document management, projects, team collaboration and information sharing.**

## **Out-of-the-Box Functionality and Benefits**

A SharePoint website from Alentus comes pre-configured with a host of built-in features and powerful applications, providing companies and organizations with an immediate, turnkey solution that allows staff members to work collaboratively on documents, tasks, lists, calendars, contacts, events, announcements, images and much more. All you need to use and administer a SharePoint site is a web browser.

## **How SharePoint Works**

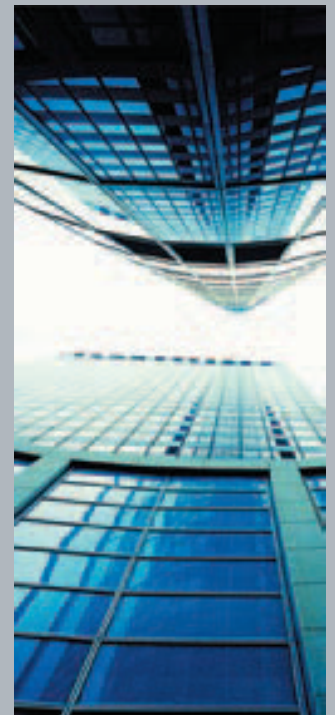
SharePoint sites can be setup as either public websites, private intranet/extranet sites or a combination of both. Site administrators are able to easily coordinate site content and user activity and SharePoint webparts and templates are available from both Alentus and third-party vendors to build complete and customized business applications.

## **Essential Integration with Microsoft Office**

Thanks to the Web services provided by Windows SharePoint Services, programs in the Microsoft Office System—including Microsoft Office Word, Microsoft Office Excel, Microsoft Office PowerPoint, Microsoft Office InfoPath, and Microsoft Office OneNote—can use information in SharePoint sites natively. Programs in the Microsoft Office System allow users to add members to sites, assign tasks and communicate with members both by e-mail or in real time by using online presence, all while working on documents stored in SharePoint sites. With Microsoft Office Outlook, users can view calendars and contact lists stored on SharePoint sites and can create and manage sites devoted to editing documents and organizing meetings.

*“ On behalf of CIMRO of Nebraska I want to say thanks for all of your help setting up our SharePoint websites. Our particular configuration was anything but easy. However your staff went the extra mile for us. Your staff accomplished, in less than one week, something that a competitor was not able accomplish in a month.”*

Jeremy Frink, IT Manager  
CIMRO of Nebraska



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